

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

April 20, 2017

**REGULAR MEETING 6:30 PM
EAST ELEMENTARY SCHOOL CAFETERIA**

CALL TO ORDER

ROLL CALL

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O'Neal** _____ **Shorter**

PLEDGE OF ALLEGIANCE – Brian Begley

PRESENTATIONS/RESOLUTIONS

- A. Retiree Recognition – Billy Smith & Donna Martin
- B. New Buildings Update – Tom Weiser & Gina Gentry-Fletcher

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

- A. Personnel – Licensed
 - 1. Resignations
 - a. Ryan Cropper, Middle, Math
(effective at the end of the 2016-2017 school year; for personal reasons)
 - 2. Leaves of Absence
 - a. Kathryn Lee, Intermediate, 5th grade
(effective February 23, 2017; for one additional day for childrearing purposes)
 - 3. Employment
 - a. Alane Anthony, District, Psychologist
(recommended for a new one-year limited teaching contract for the 2017-2018 school year; effective August 17, 2017, for a replacement position)

- b. Cortlynn Van Benschoten, Senior High, English
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017, for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

- c. Extracurriculars 2016-2017

Freshman

Michael Hess, Volleyball, Boys

- d. Home Instructors

Blake Barnett
Stephanie Dodd
Matthew Hott
Melissa Hulley
Tammy Whitton

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$26.09 per hour, effective for the 2016-2017 school year.)

- e. Substitute Teachers

Karen Chen

4. Non-Renewals

- a. Non-Renewal of Substitute Teachers at the End of the 2016-17 School Year

Lori Boyd-Kelley
Amber DeRosa-Carlson
Jason Gregory
Rebecca Heis
Cynthia Mochabee
John Schmitt
Katherine (Cindy) Taylor

(The above-noted substitute teachers have already worked, or may reach 120 days during the 2016-17 school year; or they have had, or may have teacher's salary and benefits before the end of the school year due to a long-term substitute classroom teacher assignment of 60 consecutive days or more before the end of the school year. Therefore, they must be treated like teachers under limited contracts and are entitled to notice of non-renewal. The failure to provide such notice could result in automatic renewal of their contract for next year.)

5. Adjustment of Retirement Date

- a. Cindy Phelps, Central, Title I Reading
(adjust effective retirement date to July 1, 2017)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O'Neal** _____ **Shorter**

President declares motion _____.

B. Personnel -- Classified

1. Resignations

- a. Candy Bader, Middle, Educational Assistant
(effective the end of the day April 28, 2017; the Middle School position only)
- b. Erica Cacavio, Middle, Food Service Assistant
(effective the end of the day April 28, 2017; for personal reasons)
- c. Alberta Day, Freshman, Educational Assistant
(effective the end of the day June 30, 2017; for retirement purposes)
- d. Michael Durbin, Transportation, Bus Driver
(effective the end of the day May 31, 2017; for retirement purposes)
- e. Brenda Holland, Transportation, Educational Assistant
(effective the end of the day July 31, 2017; for retirement purposes)
- f. Greg Holland, Transportation, Bus Driver
(effective the end of the day May 31, 2017; for retirement purposes)
- g. David Johnson, Transportation, Bus Driver
(effective the end of the day April 30, 2017; for retirement purposes)
- h. Susan Luken, South, Educational Assistant
(effective the end of the 2016 – 2017 school year; for personal reasons)
- i. Tracy Morgan, District, Custodian
(effective the end of the day April 30, 2017; for personal reasons)
- j. Kimberly Singleton, Middle, Food Service Assistant
(effective the end of the day September 4, 2017; to accept another position within the District)
- k. Winnie Varner, Transportation, Chauffeur
(effective the end of the day May 31, 2017; for retirement purposes)

2. Leaves of Absence

- a. Layla Augspurger, Central, Educational Assistant
(effective April 7, 2017 through April 17, 2017; unpaid personal medical)
- b. Wilma Batt, Senior High, Food Service Assistant
(effective March 21, 2017 through April 7, 2017; unpaid personal)
- c. Asia Dean, Transportation, Bus Driver
(effective March 21, 2017 through May 1, 2017; extension of unpaid Workers Compensation)
- d. Jenny Haley, Transportation, Bus Driver
(effective March 13, 2017 through March 19, 2017; extension of unpaid personal medical)
- e. Chancey Howard, Transportation, Bus Driver
(effective March 8, 2017 through March 19, 2017; unpaid Workers Compensation)
- f. Susan Miner, Sr. High, Food Service Assistant
(effective April 10, 2017 through May 31, 2017; extension of unpaid personal medical)

3. Employment

- a. Bethany Cantwell, Sr. High, Food Service Assistant
(effective April 25, 2017; for a replacement position)
- b. Hee Hake, West, Educational Assistant
(effective April 21, 2017; for a replacement position)
- c. Kimberly Singleton, Compass, Educational Assistant
(effective September 5, 2017; for a new position)
- d. Deborah Wood, West, Food Service Assistant
(effective April 21, 2017; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

4. Promotion

- a. Peggy Fisher, Middle, Clerk III, promoted to Compass, Secretary III
(effective the first scheduled work day of the 2017-2018 school year; for a new Position)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O'Neal** _____ **Shorter**

President declares motion _____.

C. Items for Board Discussion

1. Memorial Day Parade – Dan Hare
2. Fairfield Parks & Board Recreation Representative – Dan Hare
3. District-wide Blacktop Repairs – Tom Weiser
4. Fairfield Stadium Fieldhouse Gas Line – Tom Weiser
5. Financing for HVAC Upgrades – Nancy Lane

D. Other Items for Board Action

1. Recommend approval of proposed 2019-2020 School Calendar
2. Recommend approval of the revisions to Board Policies:
 - GBS (Also JFCK) – Use of Personal Electronic Equipment Excluding Computers by Students and Staff Members
 - JFCK (Also GBX) – Use of Personal Electronic Equipment Excluding Computers by Students and Staff Members
 - IGEE – Awarding of High School Diplomas to Veterans of War
 - IGBM – Credit Flexibility
 - JEA – Compulsory Attendance Ages
 - JEG – Exclusions and Exemptions from School Attendance
3. Recommend approval of _____ to serve as the Board's representative on the Fairfield Parks and Recreation Board, effective on July 1, 2017.
4. Recommend approval for the Treasurer to advertise for bids for district-wide blacktop repairs.
5. Recommend approval of a new grant of easement to Duke Energy to allow for a new ten (10) foot easement for the addition of gas line service from 211 Donald Drive to the Fairfield Stadium Fieldhouse.

6. Recommend awarding the bus bids to Rush Truck Centers of Ohio, Inc. for the purchase of six (6) seventy-two (72) passenger buses for a cost of \$92,803.00 per bus and one (1) fifty-four (54) passenger bus for a cost of \$92,906.00. The total cost for these buses is \$638,224.00 and includes the trade in of five (5) seventy-two (72) passenger buses. (This vendor provides the International IC Conventional bus currently utilized in the bus fleet and will provide consistency for bus fleet servicing and maintenance needs.)
7. Recommend approval of the following declaration:

**DECLARATION OF OFFICIAL INTENT WITH RESPECT TO REIMBURSEMENT OF
TEMPORARY ADVANCES MADE FOR CAPITAL EXPENDITURES TO BE MADE FROM
SUBSEQUENT BORROWINGS**

WHEREAS, Treas. Reg. § 1.150-2 (the "Reimbursement Regulations"), issued pursuant to Section 150 of the Internal Revenue Code of 1986, as amended, (the "Code") prescribes certain requirements by which proceeds of tax-exempt bonds, notes, certificates or other obligations included in the meaning of "bonds" under Section 150 of the Code ("Obligations") used to reimburse advances made for Capital Expenditures (as hereinafter defined) paid before the issuance of such Obligations may be deemed "spent" for purposes of Sections 103 and 141 to 150 of the Code and therefore, not further subject to any other requirements or restrictions under those sections of the Code; and

WHEREAS, such Reimbursement Regulations require that an Issuer (as hereinafter defined) make a Declaration of Official Intent (as hereinafter defined) to reimburse any Capital Expenditure paid prior to the issuance of the Obligations intended to fund such Capital Expenditure and require that such Declaration of Official Intent be made no later than sixty days after payment of the Capital Expenditure and further require that any Reimbursement Allocation (as hereinafter defined) of the proceeds of such Obligations to reimburse such Capital Expenditures occur no later than eighteen months after the later of the date the Capital Expenditure was paid or the date the property acquired with the Capital Expenditure was placed in service, except that any such Reimbursement Allocation must be made no later than three years after such Capital Expenditure was paid; and

WHEREAS, the Issuer (as hereinafter defined) wishes to ensure compliance with the Reimbursement Regulations;

NOW, THEREFORE, be it resolved by the Board of Education of the Fairfield City School District, County of Butler, Ohio (the "Issuer") that:

Section 1. Definitions. The following definitions apply to the terms used herein:

"Allocation" means written evidence that proceeds of Obligations issued subsequent to the payment of a Capital Expenditure are to reimburse the Issuer for such payments. "To allocate" means to make such an allocation.

"Capital Expenditure" means any expense for an item that is properly depreciable or amortizable or is otherwise treated as a capital expenditure for purposes of the Code, as well as any costs of issuing Reimbursement Bonds.

"Declaration of Official Intent" means a written declaration that the Issuer intends to fund Capital Expenditures with an issue of Reimbursement Bonds and reasonably expects to be reimbursed from the proceeds of such an issue.

"Reimbursement" means the restoration to the Issuer of money temporarily advanced from other funds, including moneys borrowed from other sources, of the Issuer to pay for Capital Expenditures before the issuance of Obligations intended to fund such Capital Expenditures. "To reimburse" means to make such a restoration.

"Reimbursement Bonds" means Obligations that are issued to reimburse the Issuer for Capital Expenditures, and for certain other expenses permitted by the Reimbursement Regulations, previously paid by or for the Issuer.

"Reimbursement Regulations" means Treas. Reg. § 1.150-2 and any amendments thereto or superseding regulations, whether in proposed, temporary or final form, as applicable, prescribing conditions under which the proceeds of Obligations may be allocated to reimburse the Issuer for Capital Expenditures and certain other expenses paid prior to the issuance of the Obligations such that the proceeds of such Obligations will be treated as "spent" for purposes of Sections 103 and 141 to 150 of the Code.

Section 2. Declaration of Official Intent.

The Issuer declares that it reasonably expects that the Capital Expenditures described in Section (b), which were paid no earlier than sixty days prior to the date hereof, or which will be paid prior to the issuance of any Obligations intended to fund such Capital Expenditures, will be reimbursed with the proceeds of Obligations, representing a borrowing by the Issuer in the maximum principal amount, for such Reimbursements, of \$6,500,000; and

The Capital Expenditures to be reimbursed are to be used to acquire and install air conditioning systems and related improvements at South Elementary School and Fairfield Creekside Middle School.

Section 3. Reasonable Expectations. The Issuer does not expect any other funds (including the money advanced to make the Capital Expenditures that are to be reimbursed), to be reserved, allocated on a long-term basis, or otherwise set aside by the Issuer or any other entity, with respect to the Capital Expenditures for the purposes described in Section 2(b).

Section 4. Open Meeting. This Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with the law, including Section 121.22 of the Ohio Revised Code.

This resolution shall take effect immediately upon its adoption.

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O'Neal** _____ **Shorter**

President declares motion_____.

 TREASURER'S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

March 16, 2017 – Regular Board Meeting
 March 20, 2017 – Special Board Meeting
 April 6, 2017 – Regular Work Session Meeting

B. Recommend approval of the financial reports for the month of March 2017.

C. Recommend approval of the 2016 - 2017 Amended Appropriations Resolution.

D. Recommend approval of the following donations:

1. A donation of \$338.29 from Donors Choose to Fairfield South Elementary School for educational materials.
2. A donation of \$440 from the Fairfield Kiwanis Club to Fairfield Central and Fairfield East Elementary Schools for paperback books.
3. A donation of an American flag valued at \$100 from Michael Berding to Fairfield East Elementary School.
4. A donation of three utility carts valued at \$350 from Audrey Nugent to Fairfield East Elementary School.
5. A donation of construction paper valued at \$150 from Fossil Store #7473 to Fairfield East Elementary School.
6. A donation of two tickets valued at \$20 from FC Cincinnati to the Fairfield Academy for student incentives.
7. A donation of \$11,500 from the Fairfield Tempo Club to the Fairfield City School District.

Total donations for 2017: \$22,167.29

E. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
31496	Cell phone	Maintenance
20314484	Bobcat trailer	Maintenance
199884	Bus	Transportation
199897	Bus	Transportation

F. Recommend approval to authorize the Treasurer to pay an invoice against the following purchase order that has not been processed in accordance with Section 5705.41(D):

1. Purchase order #3702862 – Ohio High School Athletic Association - \$26,853.40 (Athletic Department – Football playoffs – Quarterfinal game 11/4/16)
2. Purchase order #3704958 – Hamilton City School District - \$48,546.00 (Prior years purchase orders did not cover the full amount due for Juvenile Detention education services. We just received corrected invoices from Hamilton City Schools.)

Motion to accept the recommendations: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter
- B. Butler Tech – Michael Berding
- C. Planning Commission – Brian Begley

ANNOUNCEMENTS

- April 29, 2017 – FHS Prom, 8:00 PM – 11:00 PM, Millenium Hotel
- May 4, 2017 – Board Meeting (Work Session), 6:30 PM, FAB Conference Room A
- May 7, 2017 – Arts Fair, 1:00 PM – 5:00 PM - FHS
- May 11, 2017 – Last Day of School for Seniors
- May 14, 2017 – Graduation, Cintas Center, Xavier University
- May 16, 2017 – Last Day for all Students Grades K-11
- May 17, 2017 – Last Day for Staff

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)
 Court Action 21.22 (G) (3) – Pending or Imminent Litigation

Motion to convene executive session: _____; **2nd** _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O’Neal** _____ **Shorter**

President declares motion _____.

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M.**

ADJOURNMENT

Motion to adjourn: _____; 2nd _____

_____ **Begley** _____ **Berding** _____ **Hare** _____ **O'Neal** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ **P.M.**