

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 19th of May 2011 at the Fairfield High School Community Room.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Kearns, Mrs. Ko, Dr. Morris, Mr. Murray & Mrs. Shorter
Absent: None

Also present: Mrs. Milligan, Mr. Otten, Mr. Martin, Mr. Lewis, Mrs. Lane & Mr. Clemmons

PLEDGE OF ALLEGIANCE

PRESENTATIONS/RESOLUTIONS

11-81 AMEND AGENDA TO VOTE ON ITEM D #1

MOTION – Moved by Mr. Murray to amend the agenda to vote on Item D #1

SECOND – Seconded by Dr. Morris
Public comments: None
Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Mrs. Ko, Dr. Morris, Mr. Murray & Mrs. Shorter
Nays: None
Motion Carried: 5-0

11-82 APPROVAL OF THE RENAMING OF THE COMMUNITY ROOM AT FAIRFIELD SENIOR HIGH AS THE “CATHERINE D. MILLIGAN COMMUNITY ROOM”

MOTION – Moved by Mr. Murray to approve the following:

D. Other Items for Board Action

1. Recommend the request to rename the Community Room at Fairfield High School as the “Catherine D. Milligan Community Room,” in honor of her service to the children and staff of the Fairfield City School District.

SECOND – Seconded by Mrs. Ko
Public comments: None
Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Mrs. Ko, Dr. Morris, Mr. Murray & Mrs. Shorter
Nays: None
Motion Carried: 5-0

This action came as a total surprise to Mrs. Milligan.

Mrs. Milligan stated that she is deeply grateful and honored to have the Community Room dedicated in her name.

A. Golden Apple Awards

Kindergarten Center – Lori Karakashian, Lisa O’Brien
Central Elementary – Nicole Weisner, Lois Allen
North Elementary – Rick Trauthwein, Theresa Plaughter
East Elementary – Lisa Medley, Tonja Schoelwer
South Elementary – Katie Haisley, Karrie Gallo
West Elementary – Trisha Funk, Courtney McIntosh
Intermediate School – Colleen Silverberg, Supriya Khrwadkar
Middle School – Beth Westerbeck, Jared Nissen
Freshman School – Donna Casey, Gary Lee
High School – Amy Mahaffey, Willie Bolden, Chris Trentman
Transportation – Jim Estes, Doug Hall
Special Services – Nancy McCloskey, Melissa Price
District Office – Mark Harden, Carol Overberg
Superintendent’s Choice – Billy Smith, Kim Wotring
Board Choice – Cathy Milligan

BRIEF RECESS 7:25-7:35 pm

B. “Understanding School Levies” – Nancy Lane

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

Steve Smith, Fairfield City Schools Supervisor of Building and Grounds, addressed the Board concerning outsourcing of custodial staff. He stated that the district has 61 custodians and 9 head custodians.

Steve Barrett suggested that the Board consider opening contract renegotiations instead of a school levy.

Doug Dragoo has three children in the district, two of them have graduated. He has watched annual revenues drop and payroll and benefits increase.

Bill Stevison suggested to the Board that a school district income tax would have a better chance of passing.

Ed Sheflet stated that the District should live on the revenues that they have collected.

11-83 EMPLOYMENT/RESIGNATIONS/LEAVE OF ABSENCE

MOTION – Moved by Mr. Murray to approve the following:

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel -- Certificated

1. Employment

- a. Daniel Jeffers, District, Technology and Data Coordinator
(recommended for a new three-year administrative contract effective July 1, 2011 through June 30, 2014, for 218 days, on the certificated administrative salary range 2, for a reconfigured replacement position.)
- b. Maureen Meyer, East, Elementary Assistant Principal
(recommended for a new three-year administrative contract effective July 1, 2011 through June 30, 2014, for 203 days, on the certificated administrative salary range 1, for a replacement position.)
- c. Jennie Thompson, District, Elementary Curriculum Coordinator/ Federal Programs Coordinator
(recommended for a new three-year administrative contract effective July 1, 2011 through June 30, 2014, for 218 days, on the certificated administrative salary range 2, for a reconfigured replacement position.)
- d. Recommend approval of the supplemental contracts for extended service days for the 2011-2012 school year per FCTA Contract, Section 6.08.
- e. Recommend approval of ten (10) extended service days for school psychologist Ray Soh for the 2011-2012 school year.
- f. Home Instructors 2010-11

Beth Baltzell
Linda North

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$24.34 per hour, effective for the 2010-2011 school year.)

- g. Substitute Teachers 2010-11

Christina Birchfield

(Substitute teacher recommendations are for the 2010-2011 school year at a rate of \$80.00 per day.)

h. Summer School Principal

Tim Viox

(The above-named person is recommended for employment as principal for the 2011 summer school program as noted, at a rate of \$24.34 per hour for up to nine and one-half hours per day as necessary from May 1, 2011 through August 18, 2011.)

i. Volunteers

Aaron Ryel, Senior High, Football Volunteer Assistant
Jimmy Goforth, Senior High, Football Volunteer Assistant

(The above-noted persons are recommended for approval as volunteer coaches for the 2011-2012 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

2. Resignations

- a. Nancy Cook, South, 1st grade
(effective at the end of the day on June 30, 2011; for retirement purposes)
- b. Tiffany Geers, District, Speech Language Pathologist, 20% of her contract
(effective with the 2011-2012 school year; for personal reasons)
- c. Daniel Jeffers, West, Principal
(effective at the end of the day on June 30, 2011; to accept another position within the district)
- d. Roger Martin, District, Curriculum Director
(effective at the end of the day on July 31, 2011; to accept another position within the district)
- e. Maureen Meyer, District, Elementary Curriculum Coordinator
(effective at the end of the day on June 30, 2011; to accept another position within the district)
- f. Theresa Nevin, Intermediate, Counselor
(effective January 1, 2011; for disability retirement purposes)
- g. Paul Otten, District, Assistant Superintendent
(effective at the end of the day on July 31, 2011; to accept another position within the district)
- h. Mattie Bond Shepherd, District, School Psychologist, 40% of her contract
(effective with the 2011-2012 school year; for personal reasons)

- i. Andrea Spanel, Middle, 7th grade Language Arts
(effective at the end of the 2010-2011 school year; for personal reasons)
 - j. Jennie Thompson, District, Technology Curriculum Coordinator
(effective at the end of the day on June 30, 2011; to accept another position within the district)
 - k. Joellen Vash, Intermediate, Language Arts - Correction from 4/7/11 agenda
(effective July 1, 2011; for retirement purposes)
 - l. Cynthia Walker, North, 3rd grade
(effective July 1, 2011; for retirement purposes)
 - m. Sue Winters, Freshman, Math
(effective at the end of the day on June 30, 2011; for retirement purposes)
3. Leave of Absence
- a. Rachel Bakhit, Intermediate and Central, Music
(effective May 19, 2011 through the end of the 2010-2011 school year; for childrearing purposes)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Shorter
Public comments: None
Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Mrs. Ko, Dr. Morris, Mr. Murray & Mrs. Shorter
Nays: None
Motion Carried: 5-0

11-84 RESIGNATIONS/LEAVES OF ABSENCE

MOTION – Moved by Mr. Murray to approve the following:

B. Personnel -- Classified

1. Resignations
 - a. Charles Caudill, North, Custodian
(effective the end of the day June 30, 2011; for retirement purposes)
 - b. Bernadine Henderson, East, Food Service Assistant
(effective the end of the day June 30, 2011; for retirement purposes)

- c. Edna Jones, Intermediate, Educational Assistant
(effective the end of the day June 30, 2011; for retirement purposes)
- d. Laura Neal, West, Educational Assistant
(effective the end of the 2010 – 2011 school year; for personal reasons)
- e. Trinamae Nelson, Transportation, Bus Driver
(effective the end of the day June 2, 2011; for personal reasons)
- f. Paulette Spenceley, District Office, Confidential Receptionist
(effective the end of the day July 31, 2011; for retirement purposes)
- g. Nicole Wiesner, Central, Educational Assistant
(effective the end of the 2010 – 2011 school year; for personal reasons)

2. Leaves of Absence

- a. Michael Furginson, Senior High, Custodian
(effective June 1, 2011 through June 30, 2011; extension of unpaid Workers Compensation)
- b. Sarah Kroger-Gardner, East, Educational Assistant
(effective May 10, 2011 through June 3, 2011; for childrearing purposes)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Ko
Public comments: None
Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Mrs. Ko, Dr. Morris, Mr. Murray & Mrs. Shorter
Nays: None
Motion Carried: 5-0

C. Items for Board Discussion

- 1. Proposed revision in the following administrative job descriptions:
 - a. Curriculum Director
 - b. Curriculum Coordinator, Grades K-6, Supervisor of Federal Programs
 - c. Curriculum Coordinator, Grades 7-12
 - d. Technology and Data Coordinator

11-85 APPROVAL OF REVISION IN BOARD POLICY EF/EFB FOOD SERVICES MANAGEMENT/
FREE AND REDUCED-PRICE FOOD SERVICES/APPROVAL OF AN INCREASE IN
SCHOOL LUNCH PRICES EFFECTIVE 2011-2012 SCHOOL YEAR/APPROVAL OF AN
ADDITION OF CONTENT TO THE HEALTH COURSE OF STUDY FOR GRADES 7, 8 & 10
TO EDUCATE STUDENTS ABOUT DATING VIOLENCE CONCERNS IN ACCORDANCE
WITH O.R.C. 3313.60/APPROVAL OF REVISION OF THE PHYSICAL EDUCATION
COURSE OF STUDY GRADES K-12/APPROVAL OF JOB DESCRIPTION REVISIONS FOR
CURRICULUM DIRECTOR, CURRICULUM COORDINATOR, GRADES K-6, SUPERVISOR
OF FEDERAL PROGRAMS/CURRICULUM COORDINATOR, GRADES 7-12/TECHNOLOGY
AND DATA COORDINATOR /APPROVAL OF RESOLUTION TO AUTHORIZE 2011-2012
MEMBERSHIP IN THE OHIO HIGH SCHOOL ATHLETIC ASSOCIATION/APPROVAL TO
USE DISTRICT BUSES AS A SHUTTLE FOR THE "SUMMER MUSIC GAMES' DRUM &
BUGLE CORPS COMPETITION ON JUNE 22, 2011/APPROVAL FOR TREASURER
TO ADVERTISE FOR BIDS ON THREE DOUBLE DECK GAS CONVECTION OVENS,
TWO HEATED CABINETS FOR SENIOR HIGH SCHOOL/MULTIPLE SINGLE AND
DOUBLE DOOR AND RELATED HARDWARE REPLACEMENT AND REPAIR FOR
EXTERIOR FURNACE ROOMS AT MIDDLE SCHOOL

MOTION – Moved by Mr. Murray to approve the following

D. Other Items for Board Action

2. Recommend the request to rename the Community Room at Fairfield High School as the "Catherine D. Milligan Community Room," in honor of her service to the children and staff of the Fairfield City School District.

(The approval for this action was taken earlier in this meeting as Resolution 11-82.)

2. Recommend approval of a revision in Board policy EF/EFB Food Services Management/Free and Reduced-Price Food Services.
3. Recommend approval of an increase in school lunch prices effective with the 2011-2012 school year as follows:

<u>7th-12th</u>	<u>1st-6th</u>	<u>Adult</u>
\$2.60 Lunch	\$2.50 Lunch	\$2.80 Lunch
\$1.00 Breakfast	\$1.00 Breakfast	\$1.20 Breakfast
\$.50 Milk/Juice	\$.50 Milk/Juice	

3. Recommend approval of an addition of content to the Health course of study grades 7, 8 and 10 to educate students about concerns of dating violence in accordance with O.R.C. 3313.60.
4. Recommend approval of the revision of the Physical Education course of study grades K-12.

5. Recommend approval of the following revised administrative job descriptions:
 - a. Curriculum Director
 - b. Curriculum Coordinator, Grades K-6, Supervisor of Federal Programs
 - c. Curriculum Coordinator, Grades 7-12
 - d. Technology and Data Coordinator

6. Recommend approval of the following resolution to authorize 2011-2012 membership in the Ohio High School Athletic Association.

WHEREAS, Fairfield City School District of 211 Donald Drive, Fairfield, Butler County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary not-for profit association; and

WHEREAS, the Board of Education and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA:

NOW THEREFORE, BE IT RESOLVED BY THE FAIRFIELD CITY SCHOOL DISTRICT BOARD OF EDUCATION that Fairfield Senior High School, Fairfield Freshman School and Fairfield Middle School shall be members of the OHSAA and that the Constitution, Bylaws and Sports Regulations of the OHSAA shall be approved and adopted by this Board of Education for its own minimum student eligibility standards. The Board of Education reserves the right to raise the eligibility standards as the Board deems appropriate;

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Interpretations and decisions of the OHSAA. Furthermore, the schools under this Board's jurisdiction agree to be primary enforcers of the Constitution, Bylaws and Sports Regulations and their interpretations.

7. Recommend approval to use the Fairfield City School District school buses as a shuttle for the "Summer Music Games" Drum and Bugle Corps competition from designated parking areas to the Fairfield Stadium on June 22, 2011. (Costs to be reimbursed by Drum Corps International.)

8. Recommend approval to authorize the Treasurer to advertise for bids on the following items:
 - Three (3) Double Deck Gas Convection Ovens and Two (2) Heated Cabinets (mobile) for Fairfield Senior High School
 - Multiple single and double door and related hardware replacement and repair for exterior furnace rooms at Fairfield Middle School

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Mrs. Ko, Dr. Morris, Mr. Murray & Mrs. Shorter

Nays: None

Motion Carried: 5-0

11-86 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR APRIL 2011/
APPROVAL OF 2010-2011 AMENDED APPROPRIATIONS/DISPOSALS/DONATIONS/
APPROVAL TO AUTHORIZE TREASURER TO PAY INVOICES AGAINST PURCHASE
ORDERS IN ACCORDANCE WITH SECTION 5705.41(D)/APPROVAL OF ONE- YEAR
RENTAL AGREEMENT EFFECTIVE JULY 1, 2011, THROUGH JUNE 30, 2012, WITH
BUTLER COUNTY ESC HEAD START FOR ONE CLASSROOM AT NORTH ELEMENTARY/
APPROVAL OF SPECIAL BOARD MEETING ON JUNE 29, 2011, FOR APPROVAL OF
END OF YEAR FINANCIAL REPORTS, APPROVAL OF FY 2012 APPROPRIATIONS,
AND POSSIBLE ACTION

MOTION – Moved by Dr. Morris to approve the following:

TREASURER'S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meetings:
April 7, 2011 – Work Session
April 21, 2011 – Regular Meeting
April 28, 2011 – Special Meeting
May 5, 2011 – Work Session
- B. Recommend approval of the financial reports for the month of April 2011.
- C. Recommend approval of the 2010-2011 Amended Appropriations Resolution.
- D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
07990	Computer	Central Elementary
07992	Computer	Central Elementary
07993	Computer	Central Elementary
07998	Computer	Central Elementary
08005	Computer	Central Elementary
07955	Computer	East Elementary
08209	Computer	East Elementary
10793	Printer	East Elementary
12801	Zip drive	East Elementary
12863	Printer	East Elementary
16329	Computer	East Elementary
16330	Computer	East Elementary
21201	Projector	East Elementary
08703	Computer	High School
22249	Nextel phone	High School
08987	Printer	Intermediate School
09564	Computer	Intermediate School
09748	Floppy Drive	Intermediate School
11887	Computer	Intermediate School

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION
REGULAR MEETING
MAY 19, 2011

94

15251	Printer	Intermediate School
18437	Computer	Intermediate School
18438	Computer	Intermediate School
21873	Printer	Intermediate School
14019	Computer	Middle School
15344	Computer	Middle School
21232	Projector	Middle School
21233	Projector	Middle School
21233	Projector	Middle School
08212	Computer	North Elementary
10672	Printer	North Elementary
10989	Computer	North Elementary
12726	Printer	North Elementary
12802	Computer	North Elementary
13630	Computer	North Elementary
15452	Computer	North Elementary
21365	Projector	North Elementary
21368	Projector	North Elementary
15889	Computer	Technology Dept
08043	Computer	West Elementary
08045	Computer	West Elementary
08065	Computer	West Elementary
08066	Computer	West Elementary
08507	Computer	West Elementary
08509	Computer	West Elementary
08512	Computer	West Elementary
08964	Computer	West Elementary
10684	Floppy Drive	West Elementary
11663	Computer	West Elementary
12522	Computer	West Elementary
12859	Computer	West Elementary
12860	Scanner	West Elementary

E. Recommend approval of the following donations:

1. A donation of \$8,000 from the Fairfield Intermediate School PTC to Fairfield Intermediate School to be used to repair the sound system and purchase SmartBoards.
2. A donation of \$920 from Jostens to Fairfield High School to be used for the After Prom.
3. A donation of nine MobiViews valued at \$4,041 from Dayton Cincinnati Technologies to Fairfield City Schools.
4. A donation valued at \$12,725 from Hispanic Information & Telecommunications Network to Fairfield City Schools to cover the costs for wireless services and hardware.
5. A donation of \$1,000 from the Greater Cincinnati Foundation to the Fairfield High School Athletic Department.
6. A donation of \$50 from WIT Promotions to Fairfield High School to be used for the annual fishing trip for special needs students.
7. A donation of \$100 from Australian Sands Tanning to Fairfield High School for the annual fishing trip for special needs students.

8. A donation of \$250 from Creative Learning Workshop to Fairfield High School for the annual fishing trip for special needs students.
9. A donation of \$50 from Bevin Borchers to Fairfield Middle School to be used for positive behavior/academic achievement rewards for students.

Total donations for 2011: \$46,350.40

- F. Recommend approval to authorize the Treasurer to pay invoices against the following purchase order that has not been processed in accordance with Section 5705.41(D):
1. Purchase order #3102878 – Balloon Works - \$3,005.00
- G. Recommend approval of a one-year rental agreement effective July 1, 2011, through June 30, 2012, with the Butler County Educational Service Center for the use of one classrooms (North) by Butler County Head Start to provide instruction to Butler County ESC – Head Start students.
- H. Recommend approval of a special board meeting on Wednesday, June 29, 2011, at 6:30 p.m. in the Community Room at Fairfield High School for the purposes of approving end of year financial reports, approving FY2012 appropriations and possible personnel action (this meeting may also contain an executive session).

SECOND – Seconded by Mrs. Shorter
Public comments: None
Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Mrs. Ko, Dr. Morris, Mr. Murray & Mrs. Shorter
Nays: None
Motion Carried: 5-0

COMMITTEE REPORTS

A. Butler Tech – Dan Murray

Mr. Murray stated that Butler Tech held a ceremony for retirees.

Butler Tech teachers and students went to China and had a life changing experience.

Graduation ceremonies will be held this week and next week.

Organizational structure will change at Butler Tech and the changes will be noted at the next Board Meeting.

Mr. Murray received a three year pin for his service at Butler Tech.

B. Fairfield Planning Commission – Mark Morris

No report at this time.

ANNOUNCEMENTS

May 21, 2011 – FHS Prom and Afterprom
May 24, 2011 – Butler Tech Natural Science Center Senior Ceremony, 7:00 PM, Barn ‘n Bunk,
Trenton
May 26, 2011 – Butler Tech D. Russel Lee Senior Ceremony, 7:00 PM, FHS
May 27, 2011 – Last Day for Seniors
May 30, 2011 – Memorial Day – No School
June 2, 2011 – Last day for Kindergarten AM students and grades 1-11 students
June 2, 2011 – Board Work Session, 6:30 PM, FHS Community Room
June 3, 2011 – Last day for Kindergarten PM students
June 3, 2011 – Last day for Kindergarten AM staff and grades 1-12 staff
June 4, 2011 – Graduation, 2:00 PM, Xavier Cintas Center
June 6, 2011 – Last day for Kindergarten PM staff

BOARD MEMBER COMMENTS

Mrs. Ko

She congratulated Cathy Milligan and stated that she will be truly missed. She remarked on how many lives Cathy Milligan has touched in this community.

Dr. Morris

He shared that his daughter is graduating in two weeks and that it was the people (in this district) that made the difference in his daughter’s life.

Mr. Murray

He echoed what Sharon Ko has said. He advised Cathy Milligan that the Board is going to miss her.

He congratulated the Golden Apple winners.

He appreciates the value that our custodians bring us.

11-87 EXECUTIVE SESSION

MOTION – Moved by Dr. Morris to recess to Executive Session at 8:37 pm to discuss the following:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)
Court Action 121.22 (G) (3) – Pending or Imminent Litigation
Collective Bargaining 121.22 (G) (4)

SECOND – Seconded by Mrs. Ko

ROLL CALL – Ayes: Mr. Kearns, Mrs. Ko, Dr. Morris, Mr. Murray & Mrs. Shorter

Nays: None

Motion Carried: 5-0

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION
REGULAR MEETING
MAY 19, 2011

97

The Board resumed the meeting at 10:41 pm.

11-88 ADJOURNMENT

MOTION – Moved by Mr. Murray to adjourn the meeting.

SECOND – Seconded by Mrs. Ko

ROLL CALL – Ayes: Mrs. Ko, Mr. Kearns, Dr. Morris, Mr. Murray & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 10:43 pm by the President, Mr. Kearns.

Attest: _____

President