

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 1<sup>st</sup> of December 2011 in the Catherine D. Milligan Community Room.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Also present: Mr. Otten, Mrs. Lane, Mr. Martin, Mr. Lewis, Mrs. Wildow & Mr. Clemmons

PLEDGE OF ALLEGIANCE

#### 11-165 EXECUTIVE SESSION

MOTION – Moved by Mr. Murray to recess to Executive Session at 6:32 pm to discuss the following:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)  
Court Action 121.22 (G) (3) – Pending or Imminent Litigation  
Collective Bargaining 121.22 (G) (4)

SECOND – Seconded by Dr. Morris

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The Board resumed the meeting at 7:28 pm.

#### 11-166 RESIGNATION/LEAVES OF ABSENCE/EMPLOYMENT

MOTION – Moved by Mr. Murray to approve the following:

##### SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

###### A. Personnel -- Certificated

###### 1. Resignation

- a. Sherry Myers, Intermediate, Math  
(effective at the end of the day on February 23, 2012; for retirement purposes)

###### 2. Leaves of Absence

- a. Allison Cline, Intermediate, Science  
(effective January 2, 2012 through January 27, 2012; for childrearing purposes)

- b. Debra Hasselbeck, South, Physical Education  
(effective .5 day on November 15, 2011; for personal reasons)
  - c. Latrice Watkins, Intermediate, Intervention Specialist  
(effective .25 on December 15, 2011 through January 20, 2012; for  
childrearing purposes)
3. Employment
- a. Jason Hussen, South Elementary, Principal  
(recommended for a new two and a half-year administrative contract effective  
January 1, 2012 through June 30, 2014, for 213 days, on the certificated  
administrative salary range 2, for a replacement position)

SECOND – Seconded by Mr. Nuss  
Public comments: None  
Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0

11-167 LEAVES OF ABSENCE/RECALL FROM REDUCTION IN FORCE

MOTION – Moved by Dr. Morris to approve the following:

- B. Personnel -- Classified
  - 1. Leaves of Absence
    - a. Gary Collins, Transportation, Bus Driver  
(effective December 2, 2011 through December 16, 2011; unpaid  
personal)
    - b. Michael Furginson, Freshman, Custodian  
(effective December 1, 2011 through December 31, 2011; extension of  
unpaid Workers Compensation)
  - 2. Recall from Reduction in Force
    - a. Brenda Wilson, Sr. High, Custodian  
(effective December 5, 2011; for a replacement position)

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

#### ITEMS FOR BOARD DISCUSSION

A. Update on “Race to the Top” – Roger Martin

In reference to Area A, *Standards and Assessments*, Mr. Martin reported that Professional Development for September & November were devoted to effective instruction through the Marzano book study. October focused on building an awareness of the new/revised standards, and December will build on October’s presentation with a focus on rigor in the classroom.

He stated that the Fairfield School District was invited to participate in a formative instructional practices (FIP) pilot. Three groups of teachers have volunteered to be part of this pilot. They are reviewing the FIP Professional Development modules for the Department of Education.

In regards to Area C, *Using Data to Improve Instruction*, the district’s Value-Added Leaders and building administrators have set the dates to train the Building Leadership Teams on the utilization of Value-Added reports. Ohio Principals Evaluation System Administrator Job descriptions have been aligned to professional standards.

In regards to Area D, *Great Teachers & Leaders*, committee members of the Ohio Principals Evaluation System and the Ohio Teachers Evaluation System have been meeting meetings have been held to align administrative job descriptions to Professional Standards.

In addition, the committee members designed the Goal Setting Form. The committee designed a working conditions survey to collect and analyze.

An exit survey for staff is being used.

B. Financial Review Committee – Chad Lewis

1. Cincinnati Bell maintenance contract – anticipated savings of \$14,246 per year

2. Dental insurance for classified staff

Interim bargaining has taken place with the OAPSE unions and they have agreed to pay 5% of the premium for dental insurance.

C. Maintenance agreement – Chad Lewis

Maintenance agreement with Debra-Kuempel for facilities was discussed.

D. Revised job description – Supervisor of Buildings and Grounds – Chad Lewis

Mr. Lewis will bring back the job description on December 15<sup>th</sup> for approval.

Board member comments on the job description changes included:

Dr. Morris questioned what type of college degree would be required and why.

Mr. Murray stated that a specific degree would be helpful. Mrs. Shorter agreed.

E. New items for discussion – None

11-168 AMEND AGENDA TO ADD ITEM “D” APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE FAIRFIELD BOARD OF EDUCATION AND THE OHIO ASSOCIATION OF PUBLIC SCHOOL EMPLOYEES LOCALS #205, 378 AND 568 REGARDING THE EMPLOYEE INCREASE IN DENTAL INSURANCE PREMIUM TO FIVE PERCENT (5%) EFFECTIVE JANUARY 1, 2012, WITH THE BOARD PREMIUM BEING NINETY-FIVE PERCENT (95%)

MOTION – Moved by Mr. Kearns to amend the agenda to add item “D”:

Recommend approval of a memorandum of understanding between the Fairfield Board of Education and the Ohio Association of Public School Employees Locals #205, 378 and 568 regarding the employee increase in dental insurance premium to five percent (5%) effective January 1, 2012, with the board premium being ninety-five percent (95%).

SECOND – Seconded by Mr. Murray

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

11-169 APPROVAL OF FUND-TO-FUND TRANSFER/APPROVAL OF TWO YEAR CONTRACT WITH CINCINNATI BELL TO PROVIDE MAINTENANCE ON DISTRICT TELEPHONE SWITCHES EFFECTIVE 07/01/11-06/30/13/RECOMMEND APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE FAIRFIELD BOARD OF EDUCATION AND THE OHIO ASSOCIATION OF PUBLIC SCHOOLS EMPLOYEES LOCALS #205, 378 AND 568 REGARDING THE EMPLOYEE INCREASE IN DENTAL INSURANCE PREMIUM TO FIVE PERCENT (5%) EFFECTIVE JANUARY 1, 2012, WITH THE BOARD PREMIUM BEING NINETY-FIVE PERCENT (95%)

MOTION – Moved by Mr. Murray to approve the following:

#### ITEMS FOR BOARD ACTION

A. Recommend approval of the following fund-to-fund transfer:

\$71,766.75

From: 001-911A

To: 003-911A

Purpose: To pay outstanding debt for fiscal year 2012 House Bill 264 Bond Payments

\$37,188.22

From: 001-911B

To: 003-911B

Purpose: To pay outstanding debt for fiscal year 2012 Cooling Project Bond Payments

- B. Recommend approval of a two-year contract with Cincinnati Bell to provide maintenance on District telephone switches effective July 1, 2011 – June 30, 2013. (This contract represents an annual savings of \$14,246.)
- C. Recommend approval of a Memorandum of Understanding between the Fairfield Board of Education and the Ohio Association of Public School Employees Local #727 regarding the increase of the dental insurance premium (5% to be paid by the employee) effective January 1, 2012.
- D. Recommend approval of a memo of understanding between the Fairfield Board of Education and the Ohio Association of Public School Employees Locals #205, 378 and 568 regarding the employee increase in dental insurance premium to five percent (5%) effective January 1, 2012, with the board premium being ninety-five percent (95%).

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

#### ANNOUNCEMENTS

December 9, 2011 – Senior Citizens' Luncheon, 11:15 AM – 12:45 PM, North Elementary

December 15, 2011- Regular Board meeting, 6:30 PM, FHS Catherine D. Milligan Community Room

#### BOARD MEMBER COMMENTS

Dr. Morris

He shared that the levy passed by 443 votes according to official results posted by the Board of Elections.

Mr. Murray

He congratulated Jason Hussel.

Mrs. Shorter

She congratulated Jason Hussel and stated that he and Karrie Gallo will make a great team.

Announcement:

Mr. Otten stated that effective tomorrow the FHS Boys Basketball games will be broadcast on the radio. Please access by the website: [Fairfield.localsportsradio.com](http://Fairfield.localsportsradio.com).

11-170 ADJOURNMENT

MOTION – Moved by Mr. Kearns to adjourn the meeting.

SECOND - Seconded by Dr. Morris

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 8:07 pm by the President, Mr. Kearns.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_

Treasurer