

Fairfield City School District:
Excellence, preparation for life, opportunities for all!

BOARD OF EDUCATION MEETING AGENDA

DECEMBER 15, 2011

**REGULAR MEETING 6:30 PM
CATHERINE D. MILLIGAN COMMUNITY ROOM**

CALL TO ORDER

ROLL CALL

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

PLEDGE OF ALLEGIANCE

PRESENTATIONS/RESOLUTIONS

A. Duke Energy Community Grant – Tim Abbott, Duke Energy

B. Spotlight on Central Elementary

RECESS TO EXECUTIVE SESSION TO DISCUSS

Purchase or Sale of Real Estate 121.22 (G) (2)

Court Action 121.22 (G) (3) – Pending or Imminent Litigation

Motion to convene executive session: _____; **2nd** _____

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M.**

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel -- Certificated

1. Resignations

- a. Liz Gladish, Senior High, Foreign Language Department Chair; effective November 28, 2011, for personal reasons.

2. Leave of Absence
 - a. Jennifer Powell, North, Kindergarten
(effective December 1, 2, 5, 6, 7, 8 and 9, 2011; for personal medical reasons)

3. Employment

- a. Extracurricular 2011-12

Senior

Rachel Harney, Pep Band

Middle

Jonathan Ziegler, Swim Coach, (additional due to number of participants)

- b. Home Instructors

Gary Spitzmiller

Kristine Welsh

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$24.34 per hour, effective for the 2011-2012 school year.)

- c. Substitute Teachers

Katlyn Callahan

Karen Holcomb

Randy McDonald

Mark Metzler

Alissa Nasiatka

Donald Newberry Jr.

Andrew Ovington

Hannah Phillips

(All recommendations are for the 2011-2012 school year at a rate of \$80.00 per day.)

- d. Volunteer

John Stoeppel, Senior High, Choraliers and Choraliers Back-up Band

(The above-noted person is recommended for approval as volunteer for the 2011-2012 school year in district show choir programs. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____Kearns _____ Morris _____ Murray _____Nuss _____Shorter

President declares motion _____.

B. Personnel -- Classified

1. Leaves of Absence

- a. Ray van Praag, Sr. High, Custodian
(effective November 18 – January 9, 2012; Extension of unpaid Workers compensation)
- b. Janet Watts, Transportation, Educational Assistant
(effective December 6, 2011 through December 22, 2011; unpaid Workers Compensation)

2. Employment

- a. Susan Brandner, Intermediate, Educational Assistant
(effective January 2, 2012; for a replacement position)
- b. Jeanee Ferritto, Middle, Educational Assistant
(effective January 2, 2012; for a replacement position)
- c. Brenda Geisler, Middle, Food Service Assistant
(effective January 2, 2012; for a replacement position)
- d. Sonya Mentzer, East, Educational Assistant
(effective January 2, 2012; for a replacement position)
- e. Michelle Sizemore, North, Educational Assistant
(effective January 2, 2012; for a replacement position)

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$24.34 per hour, effective for the 2011-2012 school year.)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

C. Item for Board Discussion

1. Update regarding bus maintenance contract with Burer's Garage, LLC.

D. Other Items for Board Action

1. Recommend approval of Memorandum of Understanding between the Fairfield Board of Education and the Fairfield Classroom Teachers Association regarding the mentoring program Resident Educators and Transition Coaches effective for the 2011-12 school year.
2. Recommend approval of Memorandum of Understanding between the Fairfield Board of Education and the Fairfield Classroom Teachers Association regarding Kindergarten class size effective with the 2012-2013 school year.
3. Recommend approval of Memorandum of Understanding between the Fairfield Board of Education and the Fairfield Classroom Teachers Association regarding compensation for supervision of student teachers effective for the 2011-12 school year.
4. Recommend approval of a maintenance agreement with Debra-Kuempel to supply comprehensive maintenance services to the mechanical equipment of the Fairfield City School District for a period of three (3) years beginning December 16, 2011 through December 15, 2014.
5. Recommend approval of the revised job description for the Supervisor of Buildings and Grounds position.
6. Recommend approval of an increase of the dental insurance premium (5% to be paid by the employee, 95% by the board of education) for the Confidential Secretary positions that work at the District Operations Building effective January 1, 2012. (This increase is consistent with the other classified employees as approved at the December 1, 2011 board meeting.)
7. Recommend approval of the Ohio School Boards Association Legal Assistance Fund Service Contract pursuant to R.C. Section 3313.171 (January 1, 2012, through December 31, 2012).
8. Recommend the approval to increase the hourly rate for substitute Food Service Assistant and substitute Cook to seven dollars and seventy cents (\$7.70) per hour effective January 1, 2012. (This is to comply with the Ohio minimum wage increase also effective January 1, 2012.)
9. Recommend the approval to enter into a twelve (12) month contract extension with Duke Energy Retail Sales, LLC to supply gas services to the Fairfield City School District Board of Education effective January 1, 2012 and ending December 31, 2012. (This contract resulted in \$15,730 in savings during 2011. It is estimated to save \$18,511 during 2012.)

10. Recommend the approval of the following resolution to align with the Butler County Educational Service Center:

RESOLUTION TO
ALIGN WITH BUTLER COUNTY EDUCATIONAL SERVICE CENTER

WHEREAS, Ohio Revised Code §3313.843 was amended by House Bill 153 of the 129th General Assembly in June 2011 to provide that the board of education of each city, exempted village or local school district with an average daily student enrollment of 16,000 or less, must enter into an agreement with the governing board of an educational service center, under which the educational service center shall provide services to the district; and

WHEREAS, Ohio Revised Code §3313.843 was amended by House Bill 153 of the 129th General Assembly in June 2011 to provide that the board of education of a city, exempted village, or local school district with an average daily student enrollment of more than 16,000 may enter into an agreement with the governing board of an educational service center under which the educational service center shall provide services to the district; and

WHEREAS, any agreement entered into under §3313.843 shall be filed with the Department of Education by the first day of July of the school year for which the agreement is in Effect; and

WHEREAS, the Fairfield City School District Board of Education (hereinafter, the "Board of Education") has an average daily student enrollment less than 16,000; and

WHEREAS, the Board of Education desires to enter into an agreement with the Butler County Educational Service Center ("ESC") to be in compliance with Ohio Revised Code §3313.843 and to provide services delineated in the Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Fairfield City School District that:

SECTION I

The Board of Education, in compliance with Ohio Revised Code §3313.843, hereby authorizes and approves the Agreement with the Butler County ESC for the provision of services.

BCESC shall furnish services to Fairfield City School District according to the following financial formula: Fairfield City School District budget = 60% of (\$6.50 x ADM + Supervisors/Extended Service Deduct + \$37 x ADM). ADM used in this formula is the ADM used to calculate the 2nd June Payment on the BCESC J40404 report. This formula shall be superseded by any new formula adopted by the State Board of Education for the fiscal year in which services are performed.

In the event that it is necessary for the Butler County Governing Board to employ additional personnel to provide the services selected by a specific school district and those services are discontinued or the full-service contract is discontinued, the contracting school district will be responsible for all unemployment and worker's compensation costs incurred by the Butler County Educational Service Center as a result of the discontinued services and/or positions.

The effective date of this agreement is July 1, 2012. This agreement shall be effective until terminated by either the Fairfield City Board of Education or the Butler County Educational Service Center by giving the other party written notice in advance of the termination date according to state law.

Conditions of this agreement are subject to appropriate funding to the Butler County Educational Service Center to render said services.

SECTION II

IT IS FOUND AND DETERMINED that all formal action of this Board of Education concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board that resulted in such formal action were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Motion to accept the recommendations: _____ ; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

E. New District Communication Plan

TREASURER’S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:
November 17, 2011 – Regular meeting
December 1, 2011 – Work Session

B. Recommend approval of the financial reports for the month of November 2011.

C. Recommend approval of the 2011-2012 Amended Appropriations Resolution.

D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
16555	Computer	Freshman School
17202	Computer	Freshman School
20804	Boombbox	Intermediate School
05912	Intercom	Middle School
15744	Computer	Middle School
06299	Laminator	Middle School
20634	Cell Phone	Middle School
16593	Computer	South Elementary
12063	DynaMyte	Special Services
01546	PowerLink	Special Services
DM814011	DynaMyte	Special Services

E. Recommend approval of the following donations:

- 1. A donation of 27 computer monitors valued at \$1350 from the City of Fairfield Police Department to the Fairfield City School District.
- 2. A donation of \$775 from Kerry Toyota/Scion, Towne Motors, to the Fairfield City Schools Athletic Department.

Total donations for 2011: \$72,284.43

F. Recommend approval to authorize the Treasurer to pay invoices against the following purchase order that has not been processed in accordance with Section 5705.41(D):

- 1. Purchase order #3202275 – Balloon Works, Inc. - \$3,415.00

Motion to accept the recommendations: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

COMMITTEE REPORTS

- A. Butler Tech – Dan Murray
- B. Fairfield Planning Commission – Mark Morris

ANNOUNCEMENTS

December 22-23, 2011 – Conference Exchange Days, No School
 December 26, 2011-January 1, 2012 – Winter Break
 January 2, 2012 – School Resumes
 January 5, 2012 – Organizational Board Meeting, 6:30 PM, FHS Catherine D. Milligan
 Community Room

BOARD MEMBER COMMENTS

ADJOURNMENT

Motion to adjourn: _____; 2nd _____

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ P.M.