

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

MAY 19, 2011

**REGULAR MEETING 6:30 PM
HIGH SCHOOL COMMUNITY ROOM**

CALL TO ORDER

ROLL CALL

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

PLEDGE OF ALLEGIANCE

PRESENTATIONS/RESOLUTIONS

- A. Golden Apple Awards
- B. “Understanding School Levies” – Nancy Lane

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

- A. Personnel -- Certificated
 - 1. Employment
 - a. Daniel Jeffers, District, Technology and Data Coordinator
(recommended for a new three-year administrative contract effective July 1, 2011 through June 30, 2014, for 218 days, on the certificated administrative salary range 2, for a reconfigured replacement position.)
 - b. Maureen Meyer, East, Elementary Assistant Principal
(recommended for a new three-year administrative contract effective July 1, 2011 through June 30, 2014, for 203 days, on the certificated administrative salary range 1, for a replacement position.)
 - c. Jennie Thompson, District, Elementary Curriculum Coordinator/ Federal Programs Coordinator
(recommended for a new three-year administrative contract effective July 1, 2011 through June 30, 2014, for 218 days, on the certificated administrative salary range 2, for a reconfigured replacement position.)
 - d. Recommend approval of the supplemental contracts for extended service days for the 2011-2012 school year per FCTA Contract, Section 6.08.

- e. Recommend approval of ten (10) extended service days for school psychologist Ray Soh for the 2011-2012 school year.

- f. Home Instructors 2010-11

Beth Baltzell
Linda North

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$24.34 per hour, effective for the 2010-2011 school year.)

- g. Substitute Teachers 2010-11

Christina Birchfield

(Substitute teacher recommendations are for the 2010-2011 school year at a rate of \$80.00 per day.)

- h. Summer School Principal

Tim Viox

(The above-named person is recommended for employment as principal for the 2011 summer school program as noted, at a rate of \$24.34 per hour for up to nine and one-half hours per day as necessary from May 1, 2011 through August 18, 2011.)

- i. Volunteers

Aaron Ryel, Senior High, Football Volunteer Assistant
Jimmy Goforth, Senior High, Football Volunteer Assistant

(The above-noted persons are recommended for approval as volunteer coaches for the 2011-2012 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

2. Resignations

- a. Nancy Cook, South, 1st grade
(effective at the end of the day on June 30, 2011; for retirement purposes)
- b. Tiffany Geers, District, Speech Language Pathologist, 20% of her contract
(effective with the 2011-2012 school year; for personal reasons)
- c. Daniel Jeffers, West, Principal
(effective at the end of the day on June 30, 2011; to accept another position within the district)

- d. Roger Martin, District, Curriculum Director
(effective at the end of the day on July 31, 2011; to accept another position within the district)
 - e. Maureen Meyer, District, Elementary Curriculum Coordinator
(effective at the end of the day on June 30, 2011; to accept another position within the district)
 - f. Theresa Nevin, Intermediate, Counselor
(effective January 1, 2011; for disability retirement purposes)
 - g. Paul Otten, District, Assistant Superintendent
(effective at the end of the day on July 31, 2011; to accept another position within the district)
 - h. Mattie Bond Shepherd, District, School Psychologist, 40% of her contract
(effective with the 2011-2012 school year; for personal reasons)
 - i. Andrea Spanel, Middle, 7th grade Language Arts
(effective at the end of the 2010-2011 school year; for personal reasons)
 - j. Jennie Thompson, District, Technology Curriculum Coordinator
(effective at the end of the day on June 30, 2011; to accept another position within the district)
 - k. Joellen Wash, Intermediate, Language Arts - Correction from 4/7/11 agenda
(effective July 1, 2011; for retirement purposes)
 - l. Cynthia Walker, North, 3rd grade
(effective July 1, 2011; for retirement purposes)
 - m. Sue Winters, Freshman, Math
(effective at the end of the day on June 30, 2011; for retirement purposes)
3. Leave of Absence
- a. Rachel Bakhit, Intermediate and Central, Music
(effective May 19, 2011 through the end of the 2010-2011 school year; for childrearing purposes)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____ ; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

President declares motion _____.

B. Personnel -- Classified

1. Resignations

- a. Charles Caudill, North, Custodian
(effective the end of the day June 30, 2011; for retirement purposes)
- b. Bernadine Henderson, East, Food Service Assistant
(effective the end of the day June 30, 2011; for retirement purposes)
- c. Edna Jones, Intermediate, Educational Assistant
(effective the end of the day June 30, 2011; for retirement purposes)
- d. Laura Neal, West, Educational Assistant
(effective the end of the 2010 – 2011 school year; for personal reasons)
- e. Trinamae Nelson, Transportation, Bus Driver
(effective the end of the day June 2, 2011; for personal reasons)
- f. Paulette Spenceley, District Office, Confidential Receptionist
(effective the end of the day July 31, 2011; for retirement purposes)
- g. Nicole Wiesner, Central, Educational Assistant
(effective the end of the 2010 – 2011 school year; for personal reasons)

2. Leaves of Absence

- a. Michael Furginson, Senior High, Custodian
(effective June 1, 2011 through June 30, 2011; extension of unpaid Workers Compensation)
- b. Sarah Kroger-Gardner, East, Educational Assistant
(effective May 10, 2011 through June 3, 2011; for childrearing purposes)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

President declares motion _____.

C. Items for Board Discussion

1. Proposed revision in the following administrative job descriptions:
 - a. Curriculum Director
 - b. Curriculum Coordinator, Grades K-6, Supervisor of Federal Programs
 - c. Curriculum Coordinator, Grades 7-12
 - d. Technology and Data Coordinator

D. Other Items for Board Action

1. Recommend the request to rename the Community Room at Fairfield Senior High School as the "Catherine D. Milligan Community Room," in honor of her service to the children and staff of the Fairfield City School District.

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

President declares motion _____.

2. Recommend approval of a revision in Board policy EF/EFB Food Services Management/Free and Reduced-Price Food Services.
3. Recommend approval of an increase in school lunch prices effective with the 2011-2012 school year as follows:

<u>7th-12th</u>	<u>1st-6th</u>	<u>Adult</u>
\$2.60 Lunch	\$2.50 Lunch	\$2.80 Lunch
\$1.00 Breakfast	\$1.00 Breakfast	\$1.20 Breakfast
\$.50 Milk/Juice	\$.50 Milk/Juice	

4. Recommend approval of an addition of content to the Health course of study grades 7, 8 and 10 to educate students about concerns of dating violence in accordance with O.R.C. 3313.60.
5. Recommend approval of the revision of the Physical Education course of study grades K-12.

- 6. Recommend approval of the following revised administrative job descriptions:
 - a. Curriculum Director
 - b. Curriculum Coordinator, Grades K-6, Supervisor of Federal Programs
 - c. Curriculum Coordinator, Grades 7-12
 - d. Technology and Data Coordinator

- 7. Recommend approval of the following resolution to authorize 2011-2012 membership in the Ohio High School Athletic Association.

WHEREAS, Fairfield City School District of 211 Donald Drive, Fairfield, Butler County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary not-for profit association; and

WHEREAS, the Board of Education and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA:

NOW THEREFORE, BE IT RESOLVED BY THE FAIRFIELD CITY SCHOOL DISTRICT BOARD OF EDUCATION that Fairfield Senior High School, Fairfield Freshman School and Fairfield Middle School shall be members of the OHSAA and that the Constitution, Bylaws and Sports Regulations of the OHSAA shall be approved and adopted by this Board of Education for its own minimum student eligibility standards. The Board of Education reserves the right to raise the eligibility standards as the Board deems appropriate;

BE IT FURTHER RESOLVED that the schools under this Board’s jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Interpretations and decisions of the OHSAA. Furthermore, the schools under this Board’s jurisdiction agree to be primary enforcers of the Constitution, Bylaws and Sports Regulations and their interpretations.

- 8. Recommend approval to use the Fairfield City School District school buses as a shuttle for the “Summer Music Games” Drum and Bugle Corps competition from designated parking areas to the Fairfield Stadium on June 22, 2011. (Costs to be reimbursed by Drum Corps International.)

- 9. Recommend approval to authorize the Treasurer to advertise for bids on the following items:
 - Three (3) Double Deck Gas Convection Ovens and Two (2) Heated Cabinets (mobile) for Fairfield Senior High School
 - Multiple single and double door and related hardware replacement and repair for exterior furnace rooms at Fairfield Middle School

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

President declares motion _____.

TREASURER'S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meetings:
 April 7, 2011 – Work Session
 April 21, 2011 – Regular Meeting
 April 28, 2011 – Special Meeting
 May 5, 2011 – Work Session
- B. Recommend approval of the financial reports for the month of April 2011.
- C. Recommend approval of the 2010-2011 Amended Appropriations Resolution.

- D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
07990	Computer	Central Elementary
07992	Computer	Central Elementary
07993	Computer	Central Elementary
07998	Computer	Central Elementary
08005	Computer	Central Elementary
07955	Computer	East Elementary
08209	Computer	East Elementary
10793	Printer	East Elementary
12801	Zip drive	East Elementary
12863	Printer	East Elementary
16329	Computer	East Elementary
16330	Computer	East Elementary
21201	Projector	East Elementary
08703	Computer	High School
22249	Nextel phone	High School
08987	Printer	Intermediate School
09564	Computer	Intermediate School
09748	Floppy Drive	Intermediate School
11887	Computer	Intermediate School
15251	Printer	Intermediate School
18437	Computer	Intermediate School
18438	Computer	Intermediate School
21873	Printer	Intermediate School
14019	Computer	Middle School
15344	Computer	Middle School
21232	Projector	Middle School
21233	Projector	Middle School
21233	Projector	Middle School
08212	Computer	North Elementary
10672	Printer	North Elementary
10989	Computer	North Elementary
12726	Printer	North Elementary
12802	Computer	North Elementary
13630	Computer	North Elementary

15452	Computer	North Elementary
21365	Projector	North Elementary
21368	Projector	North Elementary
15889	Computer	Technology Dept
08043	Computer	West Elementary
08045	Computer	West Elementary
08065	Computer	West Elementary
08066	Computer	West Elementary
08507	Computer	West Elementary
08509	Computer	West Elementary
08512	Computer	West Elementary
08964	Computer	West Elementary
10684	Floppy Drive	West Elementary
11663	Computer	West Elementary
12522	Computer	West Elementary
12859	Computer	West Elementary
12860	Scanner	West Elementary

E. Recommend approval of the following donations:

1. A donation of \$8,000 from the Fairfield Intermediate School PTC to Fairfield Intermediate School to be used to repair the sound system and purchase SmartBoards.
2. A donation of \$920 from Jostens to Fairfield High School to be used for the After Prom.
3. A donation of nine MobiViews valued at \$4,041 from Dayton Cincinnati Technologies to Fairfield City Schools.
4. A donation valued at \$12,725 from Hispanic Information & Telecommunications Network to Fairfield City Schools to cover the costs for wireless services and hardware.
5. A donation of \$1,000 from the Greater Cincinnati Foundation to the Fairfield High School Athletic Department.
6. A donation of \$50 from WIT Promotions to Fairfield High School to be used for the annual fishing trip for special needs students.
7. A donation of \$100 from Australian Sands Tanning to Fairfield High School for the annual fishing trip for special needs students.
8. A donation of \$250 from Creative Learning Workshop to Fairfield High School for the annual fishing trip for special needs students.
9. A donation of \$50 from Bevin Borchers to Fairfield Middle School to be used for positive behavior/academic achievement rewards for students.

Total donations for 2011: \$46,350.40

F. Recommend approval to authorize the Treasurer to pay invoices against the following purchase order that has not been processed in accordance with Section 5705.41(D):

1. Purchase order #3102878 – Balloon Works - \$3,005.00

G. Recommend approval of a one-year rental agreement effective July 1, 2011, through June 30, 2012, with the Butler County Educational Service Center for the use of two classrooms (1 – South;

1 – North) by Butler County Head Start to provide instruction to Butler County ESC – Head Start students.

- H. Recommend approval of a special board meeting on Wednesday, June 29, 2011, at 6:30 p.m. in the Community Room at Fairfield High School for the purposes of approving end of year financial reports, approving FY2012 appropriations and possible personnel action (this meeting may also contain an executive session).

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Ko** _____ **Morris** _____ **Murray** _____ **Shorter**

President declares motion _____.

COMMITTEE REPORTS

- A. Butler Tech – Dan Murray
- B. Fairfield Planning Commission – Mark Morris

ANNOUNCEMENTS

- May 21, 2011 – FHS Prom and Afterprom
- May 24, 2011 – Butler Tech Natural Science Center Senior Ceremony, 7:00 PM, Barn ‘n Bunk, Trenton
- May 26, 2011 – Butler Tech D. Russel Lee Senior Ceremony, 7:00 PM, FHS
- May 27, 2011 – Last Day for Seniors
- May 30, 2011 – Memorial Day – No School
- June 2, 2011 – Last day for Kindergarten AM students and grades 1-11 students
- June 2, 2011 – Board Work Session, 6:30 PM, FHS Community Room
- June 3, 2011 – Last day for Kindergarten PM students
- June 3, 2011 – Last day for Kindergarten AM staff and grades 1-12 staff
- June 4, 2011 – Graduation, 2:00 PM, Xavier Cintas Center
- June 6, 2011 – Last day for Kindergarten PM staff

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS

- The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)
- Court Action 121.22 (G) (3) – Pending or Imminent Litigation
- Collective Bargaining 121.22 (G) (4)

Motion to convene executive session: _____; **2nd** _____

_____Kearns _____Ko _____Morris _____Murray _____Shorter

President declares motion _____.

President convenes executive session at _____ P.M.

President resumes regular meeting at _____ P.M.

ADJOURNMENT

Motion to adjourn: _____; 2nd _____

_____Kearns _____Ko _____Morris _____Murray _____Shorter

President declares motion _____.

President adjourns meeting at _____ P.M.