

**Fairfield City School District:
Excellence, preparation for life, opportunities for all!**

BOARD OF EDUCATION MEETING AGENDA

AUGUST 22, 2013

**REGULAR MEETING 6:30 PM
CATHERINE D. MILLIGAN COMMUNITY ROOM**

CALL TO ORDER

ROLL CALL

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

PLEDGE OF ALLEGIANCE

PRESENTATIONS/RESOLUTIONS

A. Recognition of Summer Graduates

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel -- Certificated

1. Resignations

- a. Jessica Grimes, Freshman, Volleyball Girls
(effective 2013-14; to accept another assignment within the district)
- b. Amanda Harnist, High School, Chemistry
(effective with the 2013-2014 school year; for personal reasons)
- c. Shirley Hatton, Middle, Intervention Specialist
(effective at the end of the day on October 31, 2013; for retirement purposes)
- d. Lauren Horejs, East, Preschool Intervention Specialist
(effective at the end of the 2012-2013 school year; for personal reasons)
- e. Jared Nissen, Intermediate, Intramural Volleyball
(effective 2013-14; due to another assignment within the district)
- f. Gary Smith, Intermediate, Intramural Bowling & Track
(effective 2013-14, due to another assignment within the district)
- g. Shawn Starkey, Middle, Department Head Special Areas, 50%
(effective 2013-14 for personal reasons)

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- h. Elisa White, District, School Psychologist, 20%
(effective for the 2013-2014 school year; for personal reasons. This brings her to 40% contract status.)
- 2. Leave of Absence
 - a. Kimberly Knisley, West, Preschool Intervention Specialist
(effective September 12, 2013 through October 22, 2013; for childrearing purposes)
 - b. Peggy Smith, East, Physical Education
(effective September 30, 2013 through December 20, 2013; for childrearing purposes)
- 3. Employment
 - a. Mindy Amann, East, Kindergarten, 50%
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; for a replacement position)
 - b. Kathryn Ayers, East, Preschool Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; for a replacement position)
 - c. Emily Blomquist, District, Hearing Impaired, 50%, and North, Intervention Specialist, 50%
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; for a replacement position)
 - d. Jennifer Curp, High School, Science
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; for a replacement position)
 - e. David Daugherty, High School, Chemistry
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; for a replacement position)
 - f. Whitson Terrell Davis, Intermediate, Physical Education, 33%
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; for a replacement position)
 - g. Nancy Finn, Intermediate, Keyboarding, 50%
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; for a replacement position)

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- h. Rebecca Jones, Intermediate, Keyboarding, additional 50%
(recommended for a new two-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; for a replacement position. This brings her to 100% contract status.)
 - i. Heather Mees, Central, 3rd grade
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; 60% for a replacement position and 40% for an additional position)
 - j. Anjalisa Revel, Central, R.N.
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; for a replacement position)
 - k. Violet Stenger, District, School Psychologist, additional 20%
(recommended for a new two-year limited teaching contract for the 2013-2014 school year; for a replacement position. This brings her to 40% contract status)
 - l. Christina Stover, Intermediate, Music, 67%
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; for a replacement position)
 - m. Kelly Stumpf, Middle, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; for a replacement position)
 - n. Megan Walsh, District, Speech Language Pathologist
(recommended for a new one-year limited teaching contract for the 2013-2014 school year, effective August 16, 2013; for a replacement position)
 - o. Extracurricular 2013-14

Senior

James Ashcraft, Football, Varsity Assistant, 50%
Michael Berkemeier, Volleyball, Varsity Head, Girls
Jill Betscher, Graphic Design, Football/Track
Jennifer Biller, Soccer, Assistant Girls
John Buel, Track, Assistant
Michael Chacksfield, Football, Varsity Assistant, 50%
Matthew Crapo, Golf, Assistant Boys
W. Terell Davis, Football, Varsity Assistant
Stephen Deitzer, Cross Country, Varsity Assistant
Rodrico Epps, Football, Sophomore Assistant, 50%
Don Flint, Jr., Football, Varsity Assistant
Danielle Garner, JV Cheer Coach Basketball
Danielle Garner, JV Cheer Coach Football
Jessica Grimes, Volleyball, Assistant Girls
Kris Hensley, Track, Head Coach
Luke Hibbard, Graphic Design Soccer

Luke Hibbard, Graphic Design Volleyball/Wrestling
Luke Hibbard, Graphic Design Basketball
Amy Hippert, Softball, Assistant
Landon Johnson, Football, Sophomore Assistant
Ryan Kauffman, Volleyball, Assistant Girls
Mike Lathan, Football, Varsity Assistant, 50%
J. Patrick McManus, Soccer, Assistant Girls
R. Mike Morgan, Tennis, Assistant Girls
David Pierce, Cross Country, Head Coach
Chad Reed, Soccer, Varsity Boys
Matt Reisner, Track, Assistant
Douglas Schneider, Cross Country, Varsity Assistant
Brenda Stieger, Softball, Head Coach
R. Scott Stroschen, Football, Sophomore Assistant, 50%

Freshman

Kristopher Asmus, Soccer, Girls
Kyle Bolser, Soccer, Assistant Boys
Kelly Dziech, Cheer Coach Basketball
Kelly Dziech, Cheer Coach Football
Daniel Garner, Agents of Change
Jennifer Hartley, Track
Jason Lawson, Football
Kayla Reist, Peer Counseling Advisor

Middle

Elizabeth Burkhart, Department Head Special Areas, 50%
Morgan Coburn, Student Council, 50%
Dawn Eck, Student Council 50%

p. ESL Tutors

Cara Adams
Colleen Brewer
Teresa Collins
Robyn Daniels
Kimberly Eichhold
Amy Fijas
Julie Garrett
Sue Hinger
Katie Hoskinson
Christina Huster
Jennifer McDonald
Ashley Mears
Robin Rothring
Nancy Turner
Lynn Wood

(Periodically the district has students who qualify for English as a Second Language services as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as an ESL Tutor at the rate of \$24.34 per hour, effective for the 2013-2014 school year.)

q. Home Instructors

Judith Campbell
Melissa Dixon
Regina Fernandez
Kevin Fletcher
LeeAnn Forte
Kim Gentry
Lisa Harritos
Eric Higgins
Rodney Hubbard
Michael Jones
Matthew Kollstedt
Jacob Krause
Jennifer Krause
Julia McQueen
Kelsey Lemmel
Hannah McWhorter
Linda Napier
Sonia Newbright
Linda North
Cindy Ray
Gary Smith
Violet Stenger
Regina Williams
Christine Zboril
Tracey Stone

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$24.34 per hour, effective for the 2013-2014 school year.)

r. Substitutes

Teachers

James Carty (Options)
Katie Fishback
Debra Hasselbeck
Brenda Ketterer
Allison Lindemann
David Meiser (Options)
Elizabeth Pietch
Jean Platt (Options)
Natalie Reder

Nurses

Christy Allphin

Karen Ehritz

(All recommendations are for the 2013-14 school year at a rate of \$75 per day.)

s. Saturday School

Michael Berkemeier

Linda Burwinkel

Allison Cline

Felecia Dorsey

Kari Hansee

Todd Hartman

Kyle Jamison

Cathy Landeen

Maureen Meyer

Melissa Muller

Mark Rice

Austin Sanders

Nancy Wasmer

(Periodically the district has students who are assigned to Saturday School as an alternative consequence for infractions of rules/board policy. Due to the sometimes tense atmosphere of student interaction at Saturday School, it has become necessary to schedule an administrator to be present. It is recommended that these administrators be compensated at the rate of \$75.00 per Saturday School worked as assigned, effective for the 2013-2014 school year.)

t. Volunteers

Drew Hayward, Freshman Football

Mark Jarvis, Freshman, Volleyball Girls

(The above-noted person is recommended for approval as volunteer coach for the 2013-2014 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

B. Personnel -- Classified

1. Resignations

- a. Hannah McWhorter, West, Educational Assistant
(effective at the end of the 2012 – 2013 school year, for personal reasons)
- b. Gail Quisno, East, Educational Assistant
(effective at the end of the 2012 – 2013 school year, for personal reasons)
- c. Valerie Wallace, North, Educational Assistant
(effective at the end of the 2012 – 2013 school year, for personal reasons)

2. Employment

- a. David Anglin, Sr. High, Custodian
(effective August 26, 2013; for a replacement position)
- b. Tiffany Kinney, Intermediate, Educational Assistant
(effective August 21, 2013; for a replacement position)
- c. Brenda Martinson, East, Educational Assistant
(effective August 21, 2013; for a replacement position)
- d. Charles Payne, Transportation, Bus Driver
(effective August 21, 2013; for a replacement position)
- e. Antoinette Solomon, Middle, Educational Assistant
(effective August 21, 2013; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

C. Items for Board Discussion

- 1. Local Report Card – Lani Wildow
- 2. Moving the location of the regular meeting for the months of September and October
- 3. OSBA Delegate

4. OSFC Acceptance Resolution

D. Other Items for Board Action

1. Recommend approval of revision to Board policy CCA.
2. Recommend approval of administrative salary ranges.
3. Recommend approval of revisions to the following job descriptions:
 - Assistant Superintendent
 - Director of Business Operations
 - Director of Curriculum and Instruction
 - Elementary Coordinator of Curriculum and Instruction
 - Secondary Coordinator of Curriculum and Instruction
 - Principal
 - Technology Curriculum Coordinator
4. Recommend approval of revision of the following Board policies:
 - AFC-1 (Also GCN-1) Evaluation of Professional Staff (Teachers)
 - AFC-2 (Also GCN-2) Evaluation of Professional Staff (Administrators Both Professional and Support)
 - GCN-1 (Also AFC-1) Evaluation of Professional Staff (Teachers)
 - GCN-2 (Also AFC-2) Evaluation of Professional Staff (Administrators Both Professional and Support)
5. Recommend approval of Memorandum of Understanding regarding Teacher Evaluation Performance Ratings.
6. Recommend the approval of Bus Routes for the 2013-14 School Year. (A complete set of bus routes is available for review in the Transportation Office.)
7. Recommend approval of a memorandum of understanding between the Butler County Educational Service Center and the Fairfield City School District Board of Education to provide substitute services in accordance with the terms and conditions set forth in the agreement (this agreement was previously provided to the Board).
8. Recommend approval of change in location for the following meetings:
 - September 19, 2013 Regular Meeting: _____
 - October 24, 2013 Regular Meeting: _____

9. Recommend approval of the following resolution:

RESOLUTION AUTHORIZING THE SCHOOL DISTRICT BOARD TO ENTER INTO A RESOLUTION OF ACCEPTANCE IN THE OHIO SCHOOL FACILITIES COMMISSION CLASSROOM FACILITIES ASSISTANCE PROGRAM-SEGMENT ONE

WHEREAS, the Ohio School Facilities Commission made a determination in favor of proceeding with a Segmented Facilities Plan for Classroom Facilities under ORC Section 3318.03 and conditionally approved a Scope of Project-Segment One for the School District; and

WHEREAS, the Ohio Controlling Board approved the determination and conditional approval of the Commission and approved the amount of the State’s portion of the Segment Two project cost; and

WHEREAS, the Commission has certified the State’s conditional approval and reservation of funds for the project to this School District’s Board of Education pursuant to ORC Section 3318.04 based on the following funds:

STATE SHARE:	\$19,011,205
LOCAL SHARE:	\$54,108,814
PROJECT BUDGET:	\$73,120,019

WHEREAS, the 120 day time limitation pursuant to ORC Section 3318.05 has not elapsed since the State’s certification of conditional approval.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Fairfield City School District, Butler County, Ohio that the conditional approval is granted by the Commission for the Classroom Facilities – Segment One project be hereby accepted in accordance with the provisions of ORC Section 3318.05.

Motion to accept the recommendations: _____; **2nd** _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

TREASURER’S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

- July 9, 2013 – Special Meeting
- July 12, 2013 – Regular Meeting

B. Recommend approval of the financial reports for the month of July 2013.

C. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
01897	VCR	Central Elementary
01921	VCR	Central Elementary
05259	Television	Central Elementary
05260	VCR	Central Elementary
05293	Television	Central Elementary
05301	VCR	Central Elementary
12248	Record player	Central Elementary
12274	Overhead projector	Central Elementary
12313	Overhead projector	Central Elementary
16420	VCR	Central Elementary
19214	Overhead projector	Central Elementary
026326722	Television	Central Elementary
030236867	Television	Central Elementary
11861	Computer	Cincinnati Christian
13914	Computer hub	Cincinnati Christian
16354	Computer	Cincinnati Christian
17709	Computer	Cincinnati Christian
17710	Computer	Cincinnati Christian
17711	Computer	Cincinnati Christian
17712	Computer	Cincinnati Christian
17713	Computer	Cincinnati Christian
17714	Computer	Cincinnati Christian
18923	Television	Cincinnati Christian
19621	Computer	Cincinnati Christian
19625	Computer	Cincinnati Christian
19632	Computer	Cincinnati Christian
19869	Printer	Cincinnati Christian
20880	Printer	Cincinnati Christian
106	Cache engine	Cincinnati Christian
381012497	Router	Cincinnati Christian
44405182407	Router	Cincinnati Christian
7YDB0049433	Switch	Cincinnati Christian
7YDB033800	Switch	Cincinnati Christian
7YDB044050	Switch	Cincinnati Christian
7YDR001846	Switch	Cincinnati Christian
7YDR005712	Switch	Cincinnati Christian
7YDR032571	Switch	Cincinnati Christian
800-04956-06	Router	Cincinnati Christian
CE-507-CDN	Content engine	Cincinnati Christian
CR-4430	Cisco gear	Cincinnati Christian
D043434	Router	Cincinnati Christian
JMX0531K4GD	Router	Cincinnati Christian
JMX0531K4K8	Router	Cincinnati Christian
JMX0537K3PV	Router	Cincinnati Christian
JMX0540K576	Router	Cincinnati Christian
KXXS007E2B	Computer hub	Cincinnati Christian

LL001R30000025	Switch	Cincinnati Christian
SHN030202CN	Router	Cincinnati Christian
18464	PDA	Freshman School
20849	Projector	Freshman School
20851	Projector	Freshman School
03473	Barcode scanner	High School
11203	Projector	High School
11473	Projector	High School
15429	Switch	High School
15790	Computer	High School
15895	Computer	High School
15911	Computer	High School
15945	Computer	High School
16103	Computer	High School
17148	Computer	High School
17150	Computer	High School
17316	Computer	High School
17321	Computer	High School
17468	Computer	High School
17487	Computer	High School
17680	Computer	High School
17810	Computer	High School
17813	Computer	High School
17933	Computer	High School
17939	Computer	High School
18080	Computer	High School
18086	Computer	High School
18096	Computer	High School
18103	Computer	High School
18105	Computer	High School
18107	computer	High School
18339	Dock	High School
18342	Dock	High School
18997	Dock	High School
18998	Dock	High School
20840	Computer	High School
21705	Computer	High School
21706	Computer	High School
6XSR031	Computer	High School
15803	Computer	Intermediate School
16528	Computer	Intermediate School
17611	Computer	Intermediate School
17641	Computer	Intermediate School
19070	Computer	Intermediate School
24005	Cell phone	Maintenance Dept
06443	Computer	Middle School
09695	Computer	Middle School
12995	VCR	Middle School
15347	Computer	Middle School

15467	Computer	Middle School
15468	Computer	Middle School
15531	Computer	Middle School
15558	Computer	Middle School
15560	Computer	Middle School
15741	Computer	Middle School
15748	Computer	Middle School
15749	Computer	Middle School
15787	Computer	Middle School
15800	Computer	Middle School
15951	Computer	Middle School
15963	Computer	Middle School
16069	Computer	Middle School
16580	Computer	Middle School
16592	Computer	Middle School
16604	Computer	Middle School
16605	Computer	Middle School
16847	Computer	Middle School
17215	Computer	Middle School
17362	Computer	Middle School
17402	Computer	Middle School
17405	Computer	Middle School
17406	Computer	Middle School
17407	Computer	Middle School
17409	Computer	Middle School
17410	Computer	Middle School
17411	Computer	Middle School
17412	Computer	Middle School
17414	Computer	Middle School
17416	Computer	Middle School
17417	Computer	Middle School
17419	Computer	Middle School
17420	Computer	Middle School
17423	Computer	Middle School
17425	Computer	Middle School
17426	Computer	Middle School
17427	Computer	Middle School
17428	Computer	Middle School
17429	Computer	Middle School
17431	Computer	Middle School
17432	Computer	Middle School
17433	Computer	Middle School
17434	Computer	Middle School
17435	Computer	Middle School
17436	Computer	Middle School
17437	Computer	Middle School
17438	Computer	Middle School
17439	Computer	Middle School
17440	Computer	Middle School

17441	Computer	Middle School
17442	Computer	Middle School
17445	Computer	Middle School
17446	Computer	Middle School
17447	Computer	Middle School
17448	Computer	Middle School
17449	Computer	Middle School
17450	Computer	Middle School
17651	Computer	Middle School
17652	Computer	Middle School
17653	Computer	Middle School
17654	Computer	Middle School
18464	PDA	Middle School
19143	Computer	Middle School
19183	Computer	Middle School
19553	Projector	Middle School
19712	Monitor	Middle School
19712	Monitor	Middle School
20821	Computer	Middle School
20823	Computer	Middle School
20824	Computer	Middle School
20828	Computer	Middle School
20837	Computer	Middle School
20846	Wireless slate	Middle School
20851	Projector	Middle School
21013	Power supply	Middle School
22170	Computer	Middle School
6672kd1	Computer	Middle School
18391	Printer	North Elementary
19031	Computer	North Elementary
11472	Computer	South Elementary
13891	Computer	South Elementary
16539	Computer	South Elementary
17067	Computer	South Elementary
17068	Computer	South Elementary
17069	Computer	South Elementary
17070	Computer	South Elementary
17071	Computer	South Elementary
17072	Computer	South Elementary
17073	Computer	South Elementary
17074	Computer	South Elementary
17079	Computer	South Elementary
17080	Computer	South Elementary
17081	Computer	South Elementary
17083	Computer	South Elementary
17084	Computer	South Elementary
17085	Computer	South Elementary
17086	Computer	South Elementary
17087	Computer	South Elementary

17089	Computer	South Elementary
17090	Computer	South Elementary
17091	Computer	South Elementary
17092	Computer	South Elementary
17094	Computer	South Elementary
17095	Computer	South Elementary
17570	Computer	South Elementary
19553	Projector	South Elementary
16949	Computer	Special Services
17789	Computer	Special Services
17820	Computer	Special Services
17946	Computer	Special Services
19391	Computer	Special Services
19394	Computer	Special Services
19589	Computer	Special Services
19828	Computer	Special Services
19830	Computer	Special Services
19875	Computer	Special Services
19961	Computer	Special Services
09695	Camera	Technology
17609	Computer	Technology
19281	Computer	Technology
21339	Computer	Technology
9700011	Bus	Transportation
97100015	Bus	Transportation
97100017	Bus	Transportation
97100021	Bus	Transportation
97100022	Bus	Transportation
97100032	Bus	Transportation
97100043	Bus	Transportation
97100044	Bus	Transportation
97100072	Bus	Transportation
97100073	Bus	Transportation
97100074	Bus	Transportation
97100075	Bus	Transportation
97100076	Bus	Transportation
97100078	Bus	Transportation
97100079	Bus	Transportation
97100081	Bus	Transportation
97100083	Bus	Transportation
97100084	Bus	Transportation
97100090	Bus	Transportation
97100091	Bus	Transportation
97100092	Bus	Transportation
97100093	Bus	Transportation
97100094	Bus	Transportation
97100095	Bus	Transportation
97100096	Bus	Transportation
97100097	Bus	Transportation

97100098	Bus	Transportation
97100099	Bus	Transportation
97100100	Bus	Transportation
97100101	Bus	Transportation
97100102	Bus	Transportation
97100103	Bus	Transportation
97100104	Bus	Transportation

D. Recommend approval of the 2013-2014 Amended Appropriations Resolution.

E. Recommend approval of the following donations:

1. Donations received by Fairfield North Elementary School, in memory of Peggy Gentile, former teacher at Fairfield North:
 - a. Margaret Brooks \$20
 - b. Glenna Baumbaugh \$25
 - c. Delta Kappa Gamma \$70
 - d. Bette Stiens \$50
 - e. Kathryn Thompson \$25

Total donations for 2013: \$70,268.00

Motion to accept the recommendations: _____; 2nd _____

(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

COMMITTEE REPORTS

A. Butler Tech – Dan Murray

B. Fairfield Planning Commission – Mark Morris

ANNOUNCEMENTS

September 2 – No School (Labor Day)

September 19 - Board Meeting, 6:30 PM, Location: _____

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)

Purchase or Sale of Real Estate 121.22 (G) (2)

Security Arrangements 121.22 (G) (6)

Motion to convene executive session: _____; **2nd** _____

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

President convenes executive session at _____ **P.M.**

President resumes regular meeting at _____ **P.M.**

ADJOURNMENT

Motion to adjourn: _____; **2nd** _____

_____ **Kearns** _____ **Morris** _____ **Murray** _____ **Nuss** _____ **Shorter**

President declares motion _____.

President adjourns meeting at _____ **P.M.**